**ASSESSMENT REPORT EVALUATION RUBRIC**

**Program name:**

**Reviewer’s name:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Based on the **evidence provided in the SOA report**, the program | **Exemplary** | **Meets expectations** | **Some evidence provided or alluded to, but generally unclear or incomplete. (Does not yet meet expectations)** | **Info. provided does not allow for evaluation of assessment** | **No info** | **Comments** |
| 1. Has clearly stated, **measurable goals** for student learning |  |  |  |  |  |  |
| 2. Implements effective processes for **direct** **assessment** of student learning and achievement of learning goals  (The exclusive use of indirect assessment does not meet HLC expectations) |  |  |  |  |  |  |
| 3. **Involves faculty** in the assessment of student learning |  |  |  |  |  |  |
| 4. **Uses the information** gained from assessment to improve student learning |  |  |  |  |  |  |
| 5. Demonstrates a commitment to educational improvement through **ongoing assessment** of student learning |  |  |  |  |  |  |

**Overall rating O Meets expectations**

**O Does not meet expectations with the following deficiency areas:**

1. Goals 4. Unclear whether assessment data is being used to improve student learning

2. Lack of direct assessment 5. Assessment is not clearly an on-going process

3. Faculty not involved or role unclear 6. Other

**ASSESSMENT COUNCIL DESCRIPTORS**

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| --- | --- | --- | --- | --- | --- |
| Based on the **evidence provided in the SOA report**, the program | **Exemplary** | **Meets expectations** | **Some evidence provided or alluded to, but generally unclear or incomplete. (Does not yet meet expectations)** | **Information provided does not allow for evaluation of assessment** | **No information provided** |
| 1. Has clearly stated, **measurable goals** for student learning | *ALL goal statements are clearly measurable* | *Goal statements are present and measurable. It could be that not all goals statements are measurable, but the one selected for this year is.* | *Goal statements are present, but not all of them are measurable.*  *Goal statements are present, but those goals are not being clearly measured.* | *Goal statements aren’t really goal statements. (Mission or vision statement is substituted)*  *Goal statements are WAY too general to be measured* | *Goal statements not provided* |
| 2. Implements effective processes for **direct** **assessment** of student learning and achievement of learning goals  (The exclusive use of indirect assessment does not meet HLC expectations) | *Multiple outcomes have been clearly measured on an on-going basis.* | *Direct assessment is clearly taking place, even if it is on a small scale basis at this point* | *Some type of direct assessment that involves the analysis of student work seems to be taking place, but the report doesn’t provide enough evidence or data*  *Direct assessment taking. place, but the assessment doesn’t clearly align with the goals/outcomes* | *Report claim that direct assessment is taking place, but it may actually be indirect assessment.* | *No info provided* |
| 3. **Involves faculty** in the assessment of student learning | *The assessment process clearly involves all program faculty* | *The assessment process clearly involves the majority of program faculty*  *Assessment results are discussed by faculty as a whole* | *The evidence provided suggests that only a few of the program faculty are involved in the assessment process.*  *No evidence to suggest that assessment results are discussed by faculty as a whole* | *Unclear who exactly is participating in assessment work* | *No info provided* |
| 4. **Uses the information** gained from assessment to improve student learning | *Student learning has clearly been improved thanks to the assessment process* | *The evidence provided clearly shows that efforts were made to use assessment data to improve student learning* | *While there is evidence that assessment is taking place, it is unclear how the assessment process is being used to improve student learning* | *No evidence that assessment used to improve student learning* | *No info provided* |
| 5. Demonstrates a commitment to educational improvement through **ongoing assessment** of student learning | *Demonstrated history of assessment used to improve student learning* | *Clearly engaged in multiple cycles of assessment* | *In the midst of completing a cycle of assessment that is based on best practices* | *Evidence that assessment efforts have begun but in early stages* | *No evidence* |