**Name of Program:**

**Name of Department Head / Program Coordinator:**

**Date of Assessment (inclusive semesters):**

**Date Form Completed:**

**Learning Outcome(s)**

Identify the learning outcome(s) that you are measuring. (In Appendix A, include a list of all

Program Learning Goals and Outcomes.)

**Assessment Plan**

Name and brief description of the artifacts assessed and the instruments/rubrics used for the

assessment. (In Appendix B, include an overview of the Assessment Plan for all Learning Goals

and Outcomes. In Appendix C, attach a copy of the assignment; in Appendix D and the

instrument/rubric).

Date(s) of administration.

Sample (number of students, % of class, level, demographics).

**Data Analysis**

Direct Assessment (Include a narrative and a summary table of the data here; include all scores

in Appendix E.)

Indirect Assessment(Optional. Include a narrative and a summary table of the data; include all

scores in Appendix F.)

Inter-rater Reliability

**Use of Assessment Findings to Improve Student Learning**

In the appendix, include minutes from department meetings and an outline of the plan for

sending substantive changes to college and university curriculum teams.

Plan to Address this Year’s Program Assessment Results for Continuous Improvement

Appendix A – Program Learning Goals and Outcomes

Appendix B – Overview of Program Assessment Plan (Not required at this time. We will work on these Spring 2019.)

Appendix C – Assignment

Appendix D – Instrument/rubric for Assessment

Appendix E – Direct Assessment Scores

Appendix F – Indirect Assessment Scores

Appendix G – Sample Student Work across a Range of Scores

Appendix H – Minutes from Meetings documenting Collaborative Continuous Improvement Efforts